

## More Info...

The mission of the Trident Area Volunteer Income Tax Assistance (VITA) Coalition is to provide free tax preparation services and asset-building education and opportunities for all low- to moderate-income families in the tri-county area (Berkeley, Charleston and Dorchester counties). The VITA Coalition provides oversight and strategic direction to the program in the tri-county area. It is composed of corporate, nonprofit and community partners. The Palmetto CAP Asset Building department provides budgeting; credit counseling; debt management; and financial literacy education in addition to providing free tax preparation.

### Palmetto CAP Mission

The mission of Palmetto Community Action Partnership is to serve economically underserved residents of Charleston, Berkeley and Dorchester Counties by promoting economic independence through programs and partnerships.

### PALMETTO COMMUNITY ACTION PARTNERSHIP

[www.palmettocap.org](http://www.palmettocap.org)

'Like' Palmetto CAP on Facebook for the latest program updates and 'follow' us on Twitter.

Let Palmetto CAP  
Help YOUR Family...

## TAX PREP SCHEDULE

VITA Tax Prep services will be available for Berkeley, Charleston and Dorchester Counties.

Appointments will be open  
Tuesdays and Thursdays.

Call 1-844-769-6448 (select option #3, then option #1) on these days to request a phone screening for our drop off VITA Tax Service. We will be using secure drop off locations for documents.

You can also book your appointment online through [www.palmettocap.org](http://www.palmettocap.org).

**ALL SESSIONS ARE BY APPOINTMENT ONLY**




VITA TAX PREPARATION

Palmetto  
Community Action  
Partnership

## VITA Tax Preparation

in partnership with  
CHARLESTON TRIDENT  
URBAN LEAGUE  
and TRIDENT UNITED WAY



 **Charleston Trident** Empowering Communities.  
Urban League Changing Lives.

843-724-6760  
[www.palmettocap.org](http://www.palmettocap.org)

## Palmetto CAP Offers Tax Preparation!

### Taxes/Tax Credits

Let our trained tax professionals help you navigate paying income taxes, filing status, tax rates, withholdings, using tax forms, exemptions and deductions, itemizing, tax credits, earned income credits, credits for children, credits for education and other important credits. With so many requirements and exceptions, figuring what you owe or if you may be eligible for a refund can be a real challenge.

### Who is Eligible?

Charleston, Berkeley, and Dorchester County Residents meeting federal income requirements. All Palmetto CAP program participants are eligible to have their taxes prepared.

### **THIS PROGRAM IS FREE!!!**

Why pay someone to do your taxes?

Get your taxes prepared by a trained tax professional and keep more of your money in your pockets.

### How Do I Get An Appointment?

Call 1-844-769-6448 or visit [www.palmettocap.org](http://www.palmettocap.org)

This service is based on **appointment** availability

### Schedule An Appointment

## Call 1-844-769-6448!

Select Option #3 for Asset Building, then Option #1 for VITA Tax Preparation.

OR

## Visit Us Online at [www.palmettocap.org](http://www.palmettocap.org)

### YOU MAY BE ELIGIBLE FOR:

Earned Income Tax Credits  
Child Tax Credit  
Education Credit  
Savings Programs

*\*Don't forget to ask if you qualify for a LIHEAP utility assistance grant or any other of Palmetto CAP's FREE programs and services!\**

### What Do I Need to Bring to My Appointment?

You must have the following:

- State issued identification card (unexpired driver's license, I.D. card)
- Social Security card or verification letter, or Individual Taxpayer Identification Number (ITIN) assignment letter for all family members
- W-2 forms for all jobs worked
- Form 1099-G for unemployment compensation and state or local tax refunds
- Form W-2G & 1099 forms for other income
- Property Tax Statements (if any)  
Alimony Statement (if any)
- Child Care expense statement
- Copy of last year's state & federal tax returns
- Rental Income (if any)
- Student Loan information (if any)
- Tuition information (1098T if any)
- Pension or retirement statements (if any)
- Social Security or Railroad retirement statements (if any)
- Forms 1095-A, B or C Affordable Health Care statements or health insurance exemption certificates
- Other income such as lottery winnings, awards, prizes etc. (if any)
- Bank, credit union or Prepaid card account and routing number
- Voided check or savings deposit slip

Returns Are Filed Electronically  
**Please Allow 7-10 Business Days For Direct Deposit\* & 3-4 Weeks For All Others. Thank You!**

\*May take up to 21 days